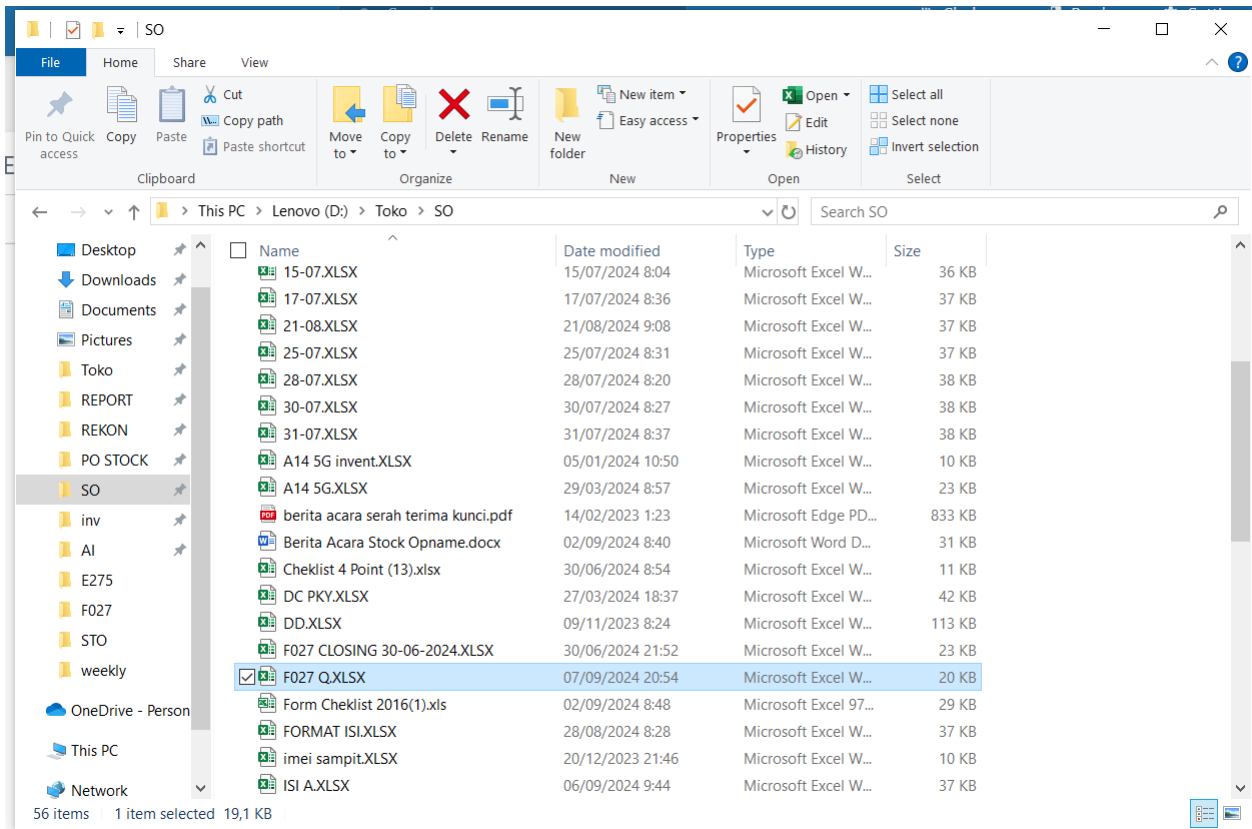
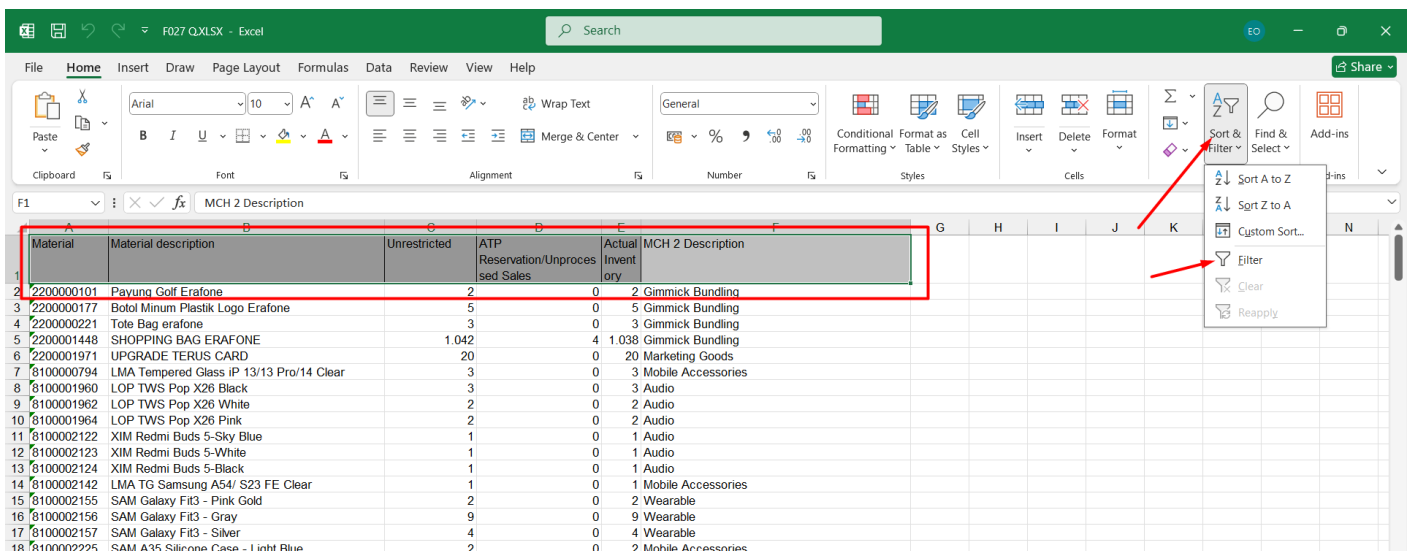


Edit Stock Yang Sudah Di tarik dari SAP ke Excel

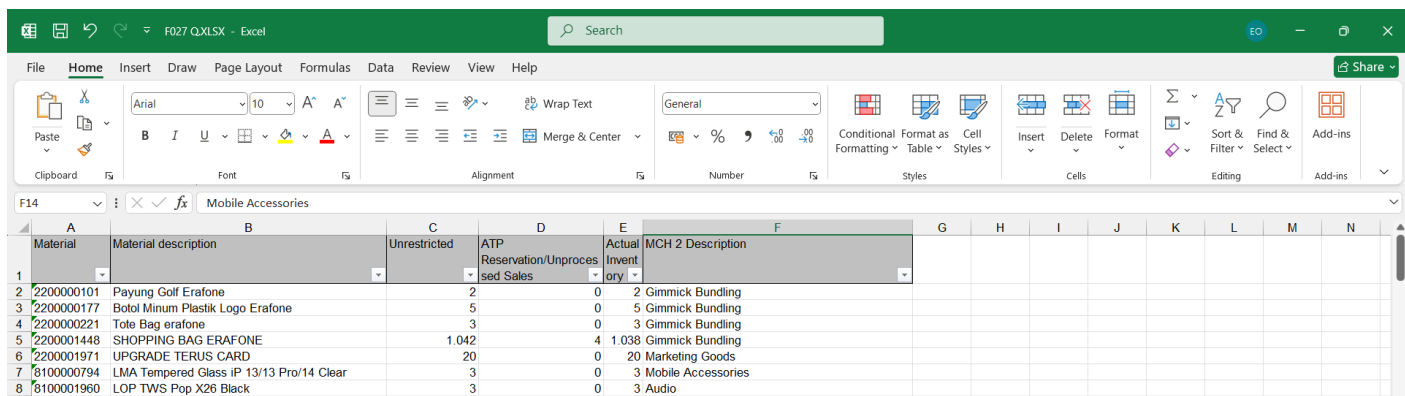
1. Buka File Yang sudah di Tarik



2. Block Header nya untuk filter item stock nya

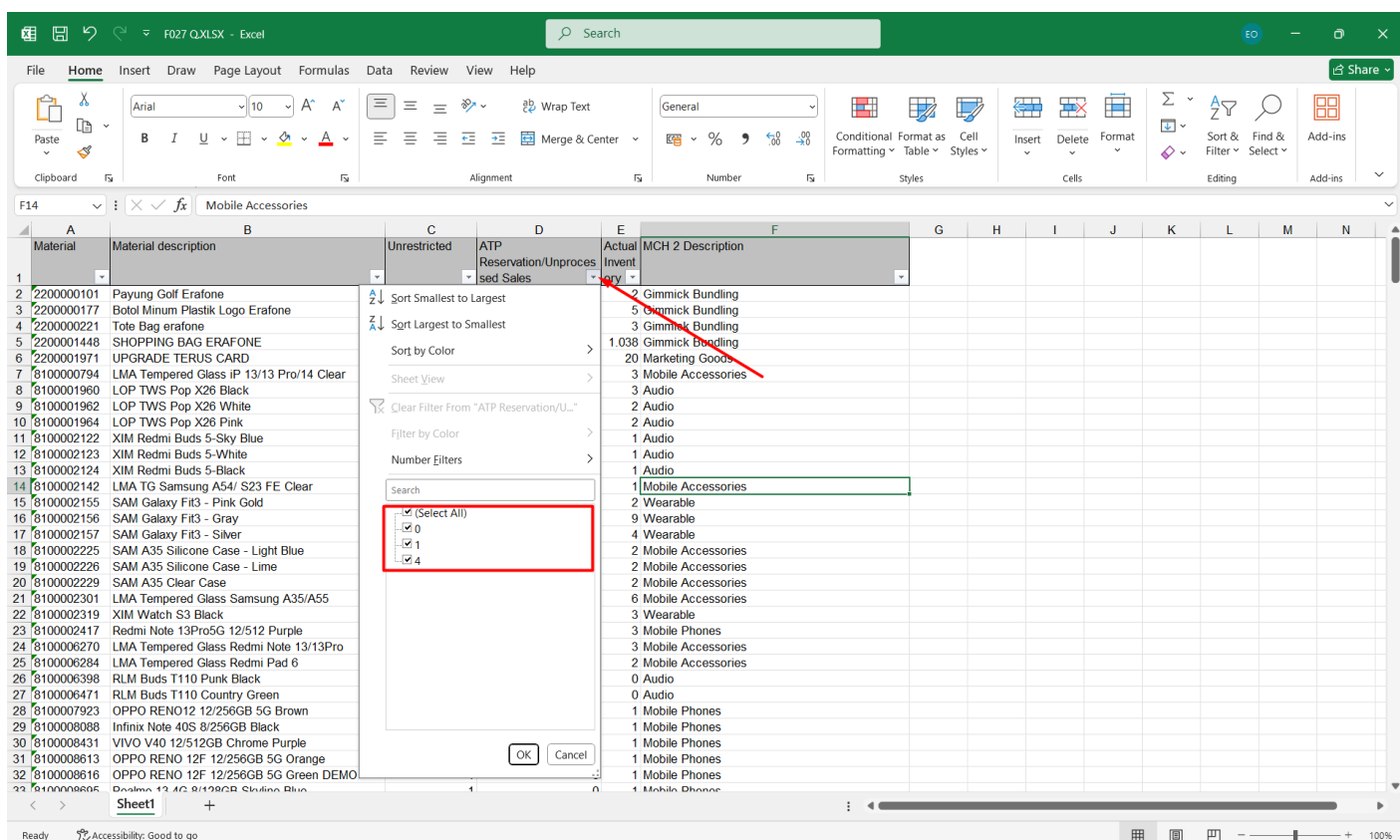


3. Setelah itu akan muncul lambang panah bawah di setiap header nya.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Material	Material description	Unrestricted	ATP Reservation/Unprocessed Sales	Actual Inventory	MCH 2 Description								
1														
2	2200000101	Payung Golf Erafone	2		0	2 Gimmick Bundling								
3	2200000177	Botol Minum Plastik Logo Erafone	5		0	5 Gimmick Bundling								
4	2200000221	Tote Bag erafone	3		0	3 Gimmick Bundling								
5	2200001448	SHOPPING BAG ERAFONE	1.042		4	1.038 Gimmick Bundling								
6	2200001971	UPGRADE TERUS CARD	20		0	20 Marketing Goods								
7	8100000794	LMA Tempered Glass IP 13/13 Pro/14 Clear	3		0	3 Mobile Accessories								
8	8100001960	LOP TWS Pop X26 Black	3		0	3 Audio								

4. Pertama kita harus cek dulu apakah ada stock gantung dengan cara memilih panah di ATP Reservation/Unprocessed Sales. Jika ada angka selain 0 di bagian yang diberikan kotak, artinya ada stock yang masih kepotong. Klik oke untuk melihat item apa aja yang kepotong.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Material	Material description	Unrestricted	ATP Reservation/Unprocessed Sales	Actual Inventory	MCH 2 Description								
1														
2	2200000101	Payung Golf Erafone				2 Gimmick Bundling								
3	2200000177	Botol Minum Plastik Logo Erafone				5 Gimmick Bundling								
4	2200000221	Tote Bag erafone				3 Gimmick Bundling								
5	2200001448	SHOPPING BAG ERAFONE				1.038 Gimmick Bundling								
6	2200001971	UPGRADE TERUS CARD				20 Marketing Goods								
7	8100000794	LMA Tempered Glass IP 13/13 Pro/14 Clear				3 Mobile Accessories								
8	8100001960	LOP TWS Pop X26 Black				3 Audio								
9	8100001962	LOP TWS Pop X26 White				2 Audio								
10	8100001964	LOP TWS Pop X26 Pink				2 Audio								
11	8100002122	XIM Redmi Buds 5-Sky Blue				1 Audio								
12	8100002123	XIM Redmi Buds 5-White				1 Audio								
13	8100002124	XIM Redmi Buds 5-Black				1 Audio								
14	8100002142	LMA TG Samsung A54/ S23 FE Clear				1 Mobile Accessories								
15	8100002155	SAM Galaxy Fit3 - Pink Gold				2 Wearable								
16	8100002156	SAM Galaxy Fit3 - Gray				9 Wearable								
17	8100002157	SAM Galaxy Fit3 - Silver				4 Wearable								
18	8100002225	SAM A35 Silicone Case - Light Blue				2 Mobile Accessories								
19	8100002226	SAM A35 Silicone Case - Lime				2 Mobile Accessories								
20	8100002229	SAM A35 Clear Case				2 Mobile Accessories								
21	8100002301	LMA Tempered Glass Samsung A35/A55				6 Mobile Accessories								
22	8100002319	XIM Watch S3 Black				3 Wearable								
23	8100002417	Redmi Note 13Pro5G 12/512 Purple				3 Mobile Phones								
24	8100006270	LMA Tempered Glass Redmi Note 13/13Pro				3 Mobile Accessories								
25	8100006284	LMA Tempered Glass Redmi Pad 6				2 Mobile Accessories								
26	8100006398	RLM Buds T110 Punk Black				0 Audio								
27	8100006471	RLM Buds T110 Country Green				0 Audio								
28	8100007923	OPPO RENO12 12/256GB 5G Brown				1 Mobile Phones								
29	8100008088	Infinix Note 40S 8/256GB Black				1 Mobile Phones								
30	8100008431	VIVO V40 12/512GB Chrome Purple				1 Mobile Phones								
31	8100008613	OPPO RENO 12F 12/256GB 5G Orange				1 Mobile Phones								
32	8100008616	OPPO RENO 12F 12/256GB 5G Green DEMO				1 Mobile Phones								
33	8100008605	Redmi 13 4G 8/128GB Skyline Blue				1 Mobile Phones								

5. Hilangkan Centang angka 0 dan OK

The screenshot shows an Excel spreadsheet with the following data:

Material	Material description	Unrestricted	ATP Reservation/Unprocessed Sales	Actual Inventory	MCH 2 Description
2200000101	Paying Golf Erafone				
2200000177	Botol Minum Plastik Logo Erafone				
2200000221	Tote Bag erafone				
2200001448	SHOPPING BAG ERAFONE				
2200001971	UPGRADE TERUS CARD				
8100000794	LMA Tempered Glass IP 13/13 Pro/14 Clear				
8100001960	LOP TWS Pop X26 Black				
8100001962	LOP TWS Pop X26 White				
8100001964	LOP TWS Pop X26 Pink				
8100002122	XIM Redmi Buds 5-Sky Blue				
8100002123	XIM Redmi Buds 5-White				
8100002124	XIM Redmi Buds 5-Black				
8100002142	LMA TG Samsung A54/ S23 FE Clear				
8100002155	SAM Galaxy Fit3 - Pink Gold				
8100002156	SAM Galaxy Fit3 - Gray				
8100002157	SAM Galaxy Fit3 - Silver				
8100002225	SAM A35 Silicone Case - Light Blue				
8100002226	SAM A35 Silicone Case - Lime				
8100002229	SAM A35 Clear Case				
8100002301	LMA Tempered Glass Samsung A35/A55				
8100002319	XIM Watch S3 Black				
8100002417	Redmi Note 13Pro5G 12/512 Purple				
8100006270	LMA Tempered Glass Redmi Note 13/13Pro				
8100006284	LMA Tempered Glass Redmi Pad 6				
8100006398	RLM Buds T110 Punk Black				
8100006471	RLM Buds T110 Country Green				
8100007923	OPPO RENO12 12/256GB 5G Brown				
8100008088	Infinix Note 40S 8/256GB Black				
8100008431	VIVO V40 12/512GB Chrome Purple				
8100008613	OPPO RENO 12F 12/256GB 5G Orange				
8100008616	OPPO RENO 12F 12/256GB 5G Green DEMO				
8100008656	Redmi 13 4G 8/128GB Skyline Blue				

6. Berikut Contoh item yang gantung/belum terpotong/belum di proses, silahkan cek lagi dengan data penjualan yang kemaren

The screenshot shows an Excel spreadsheet with the following data:

Material	Material description	Unrestricted	ATP Reservation/Unprocessed Sales	Actual Inventory	MCH 2 Description
2200001448	SHOPPING BAG ERAFONE	1.042		4	1.038 Gimmick Bundling
8100009671	XIM PB 10.000Mah BLK	2		1	1 Mobile Accessories
8100118935	NOR - P4 TV Bracket (32"-55")	1		1	0 Consumer Electronics - Small Appliances
8100124369	Samsung Galaxy A05 6/128 Silver +Charger	1		1	0 Mobile Phones
8100127782	XIM Smart Band 8 Active Black	1		1	0 Wearable
8100139964	XIAOMI GTV 32 A Pro HD	6		1	5 Consumer Electronics - Big Appliances
8100142732	Redmi Note 13Pro+ 5G Silver 12/512	1		1	0 Mobile Phones
8100147777	INFINIX GT20 Pro 8/256GB Orange	1		1	0 Mobile Phones

7. Kembalikan filter nya kembali untuk lanjut ke tahap selanjutnya

8. Tandai kolom ATP dan Actual Inventory untuk dihapus

9. Setelah itu filter kolom **Unrestricted** dan tampilkan hanya item dengan quantity 0

The screenshot shows an Excel spreadsheet with a table containing inventory data. The table has four columns: 'Material', 'Material description', 'Unrestricted', and 'MCH 2 Description'. A filter dropdown menu is open for the 'Unrestricted' column, displaying a search bar and a list of items with checkboxes. A red arrow points to the '0' checkbox in the list, indicating the selection of items with a quantity of 0.

Material	Material description	Unrestricted	MCH 2 Description
2200000101	Payung Golf Erafone		Gimmick Bundling
2200000177	Botol Minum Plastik Log		Gimmick Bundling
2200000221	Tote Bag erafone		Gimmick Bundling
2200001448	SHOPPING BAG ERAF		Gimmick Bundling
2200001971	UPGRADE TERUS CA		Marketing Goods
8100000794	LMA Tempered Glass		Mobile Accessories
8100001960	LOP TWS Pop X26 Bl		Audio
8100001962	LOP TWS Pop X26 W		Audio
8100001964	LOP TWS Pop X26 P		Audio
8100002122	XIM Redmi Buds 5-Sk		Audio
8100002123	XIM Redmi Buds 5-Wh		Audio
8100002124	XIM Redmi Buds 5-Bl		Audio
8100002142	LMA TG Samsung A54		Mobile Accessories
8100002155	SAM Galaxy Fit3 - Pink		Wearable
8100002156	SAM Galaxy Fit3 - Gray		Wearable
8100002157	SAM Galaxy Fit3 - Silver		Wearable
8100002225	SAM A35 Silicone Cas		Mobile Accessories
8100002226	SAM A35 Silicone Cas		Mobile Accessories
8100002229	SAM A35 Clear Case		Mobile Accessories
8100002301	LMA Tempered Glass		Mobile Accessories
8100002319	XIM Watch S3 Black		Wearable
8100002417	Redmi Note 13Pro5G 1		Mobile Phones
8100006270	LMA Tempered Glass		Mobile Accessories
8100006284	LMA Tempered Glass		Mobile Accessories
8100006398	RLM Buds T110 Punk		Audio
8100006471	RLM Buds T110 Coun		Audio
8100007923	OPPO RENO12 12/256		Mobile Phones
8100008088	Infinix Note 40S 8/256		Mobile Phones
8100008431	VIVO V40 12/512GB C		Mobile Phones
8100008613	OPPO RENO 12F 12/2		Mobile Phones
8100008616	OPPO RENO 12F 12/2		Mobile Phones
8100008695	Realme 13 4G 8/128GB Skyline Blue		1 Mobile Phones
8100008696	Realme 13 4G 8/128GB Pioneer Green		1 Mobile Phones
8100008697	Realme 13 4G 8/256GB Skyline Blue		2 Mobile Phones

10. Hapus item dengan quantity 0

The screenshot shows the same Excel spreadsheet, but the filter dropdown menu is now closed. The table displays only the items that were selected (quantity greater than 0). The 'Unrestricted' column is highlighted in blue.

Material	Material description	Unrestricted	MCH 2 Description
8100006398	RLM Buds T110 Punk Black	0	Audio
8100006471	RLM Buds T110 Country Green	0	Audio
8100140199	Realme 12 Pro+ 5G 12/512GB Beige	0	Mobile Phones

11. Kembalikan filter nya untuk menampilkan semua stock

Excel interface showing the 'Sort & Filter' task pane. The 'Material' column (A) is selected, and the 'Sort & Filter' pane is open. The 'Sort' tab is active, showing options to sort by 'Material description' (B) or 'MCH 2 Description' (D). The 'Filter' tab is also visible, showing a search box and a list of filters. The 'Filter by Color' and 'Number Filters' sections are expanded, showing a search box and a list of filters. The 'OK' button is highlighted.

Excel interface showing the 'Sort & Filter' task pane. The 'Material' column (A) is selected, and the 'Sort & Filter' pane is open. The 'Sort' tab is active, showing options to sort by 'Material description' (B) or 'MCH 2 Description' (D). The 'Filter' tab is also visible, showing a search box and a list of filters. The 'Filter by Color' and 'Number Filters' sections are expanded, showing a search box and a list of filters. The 'OK' button is highlighted.

Material	Material description	Unrestricted	MCH 2 Description
1	Material	Unrestricted	MCH 2 Description
2	2200000101		2 Gimmick Bundling
3	2200000177		5 Gimmick Bundling
4	2200000221		3 Gimmick Bundling
5	2200001448		1.042 Gimmick Bundling
6	2200001971		20 Marketing Goods
7	8100000794		3 Mobile Accessories
8	8100001960		3 Audio
9	8100001962		2 Audio
10	8100001964		2 Audio
11	8100002122		1 Audio
12	8100002123		1 Audio
13	8100002124		1 Audio
14	8100002142		1 Mobile Accessories
15	8100002155		2 Wearable
16	8100002156		9 Wearable
17	8100002157		4 Wearable
18	8100002225		2 Mobile Accessories
19	8100002226		2 Mobile Accessories
20	8100002229		2 Mobile Accessories
21	8100002301		6 Mobile Accessories
22	8100002319		3 Wearable
23	8100002417		3 Mobile Phones
24	8100006270		3 Mobile Accessories
25	8100006284		2 Mobile Accessories
26			
27			
28	8100007923		1 Mobile Phones
29	8100008088		1 Mobile Phones
30	8100008431		1 Mobile Phones
31	8100008613		1 Mobile Phones
32	8100008616		1 Mobile Phones
33	8100008695		1 Mobile Phones
34	8100008696		1 Mobile Phones
35	8100008697		2 Mobile Phones

12. Filter untuk mengurutkan stock dari Alfabet A ke Z

Excel interface showing a data table with columns: Material, Material description, Unrestricted, and MCH 2 Description. The 'Material description' column is selected, and a filter menu is open, displaying a list of items including 'ACM DIGIMAX-10 SuperMini PB10', 'ACM MINIMAX SuperMini PB 100C', 'APP 20W USB-C POWER ADAPTER', 'APP AirPods (3rd Gen) w/ Lightning Case', 'APP EARPODS (USB-C)', 'APP IPHONE 15 CLEAR CASE', 'Botol Minum Plastik Logo Erafone', 'ESR IP14 Pro Air Armor-Clear', 'ESR IP14 Pro Ice Shield-Clear', 'ESR IP14 Pro Max Air Armor-Frost', 'INFINIX GT20 Pro 8/256GB Orange', and 'INFINIX GT20 Pro 8/256GB Silver'. The filter menu also shows options for sorting (Sort A to Z, Sort Z to A, Sort by Color) and filtering (Filter by Color, Text Filters). A red arrow points from the 'Material description' column header to the filter menu.

Excel interface showing the same data table. The 'Material description' column is selected, and the filter menu is open, displaying a list of items including 'ACM DIGIMAX-10 SuperMini PB10mAh White', 'ACM MINIMAX SuperMini PB 1000mAh White', 'APP 20W USB-C POWER ADAPTER', 'APP AirPods (3rd Gen) w/ Lightning Case', 'APP EARPODS (USB-C)', 'APP IPHONE 15 CLEAR CASE', 'Botol Minum Plastik Logo Erafone', 'ESR IP14 Pro Air Armor-Clear', 'ESR IP14 Pro Ice Shield-Clear', 'ESR IP14 Pro Max Air Armor-Frost', 'INFINIX GT20 Pro 8/256GB Orange', 'INFINIX GT20 Pro 8/256GB Silver', 'Infinix Hot 40 Pro 12/256 Horizon Gold', 'Infinix Hot 40 Pro 12/256 Palm Blue', 'Infinix Hot 40 Pro 12/256 Starfall Green', 'Infinix Hot 40 Pro 12/256 Starlit Black', 'Infinix Hot 40i 8/256 Starfall Green', 'Infinix Hot 40i 8/256 Horizon Gold', 'Infinix Hot 40i 8/256 Starlit Black', 'Infinix Hot 40Pro 8/256 Horizon Gold', 'Infinix Hot 40Pro 8/256 Starfall Green', 'Infinix Hot 40Pro 8/256 Starlit Black', 'Infinix Note 40 4G 8/256GB Black', 'Infinix Note 40 4G 8/256GB Titan Gold', 'Infinix Note 40Pro 4G 8/256GB Black', 'Infinix Note 40Pro 4G 8/256GB Green', 'Infinix Note 40Pro 4G 8/256GB RC Grey', 'Infinix Note 40Pro 4G 8/256GB Titan Gold', 'Infinix Note 40S 8/256GB Black', 'Infinix Note 40Pro+ 5G 12/256 Green', 'Infinix Smart 8 4/128GB Black', 'Infinix Smart 8 pro 8/128 Timber Black', and 'Infinix Smart 8 pro 8/128 A/C/D Black'. The filter menu also shows options for sorting (Sort A to Z, Sort Z to A, Sort by Color) and filtering (Filter by Color, Text Filters). A red arrow points from the 'Material description' column header to the filter menu.

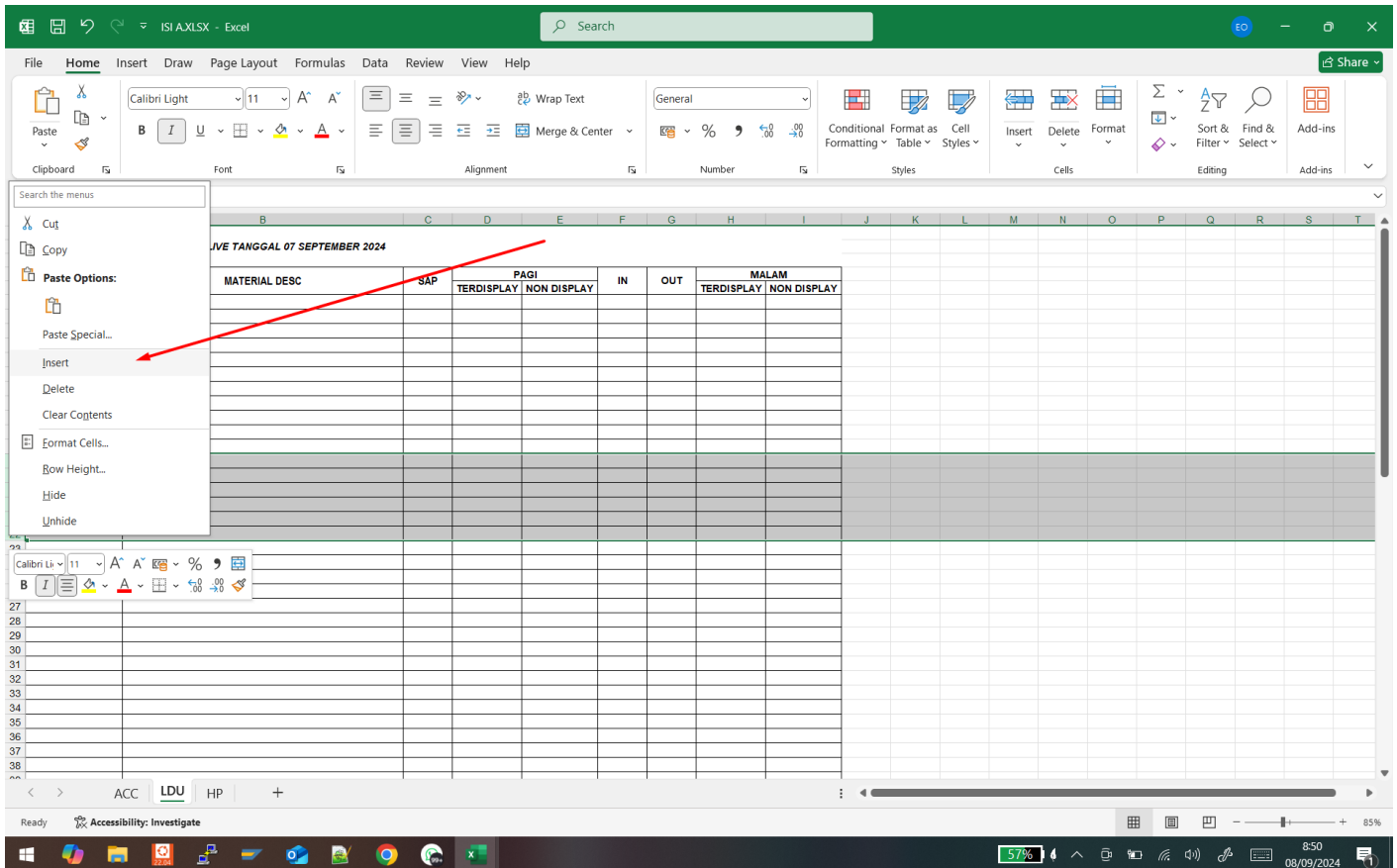
13. Selanjutnya filter Material Description dengan mengetikkan demo untuk menampilkan demo

The screenshot shows an Excel spreadsheet with a filter applied to column C, 'Material description'. The filter dropdown is open, displaying a search box containing the text 'demo'. Below the search box, a list of search results is shown, including various smartphone models such as iPhone 13, iPhone 14, and various OPPO and Realme models. A red arrow points to the search box.

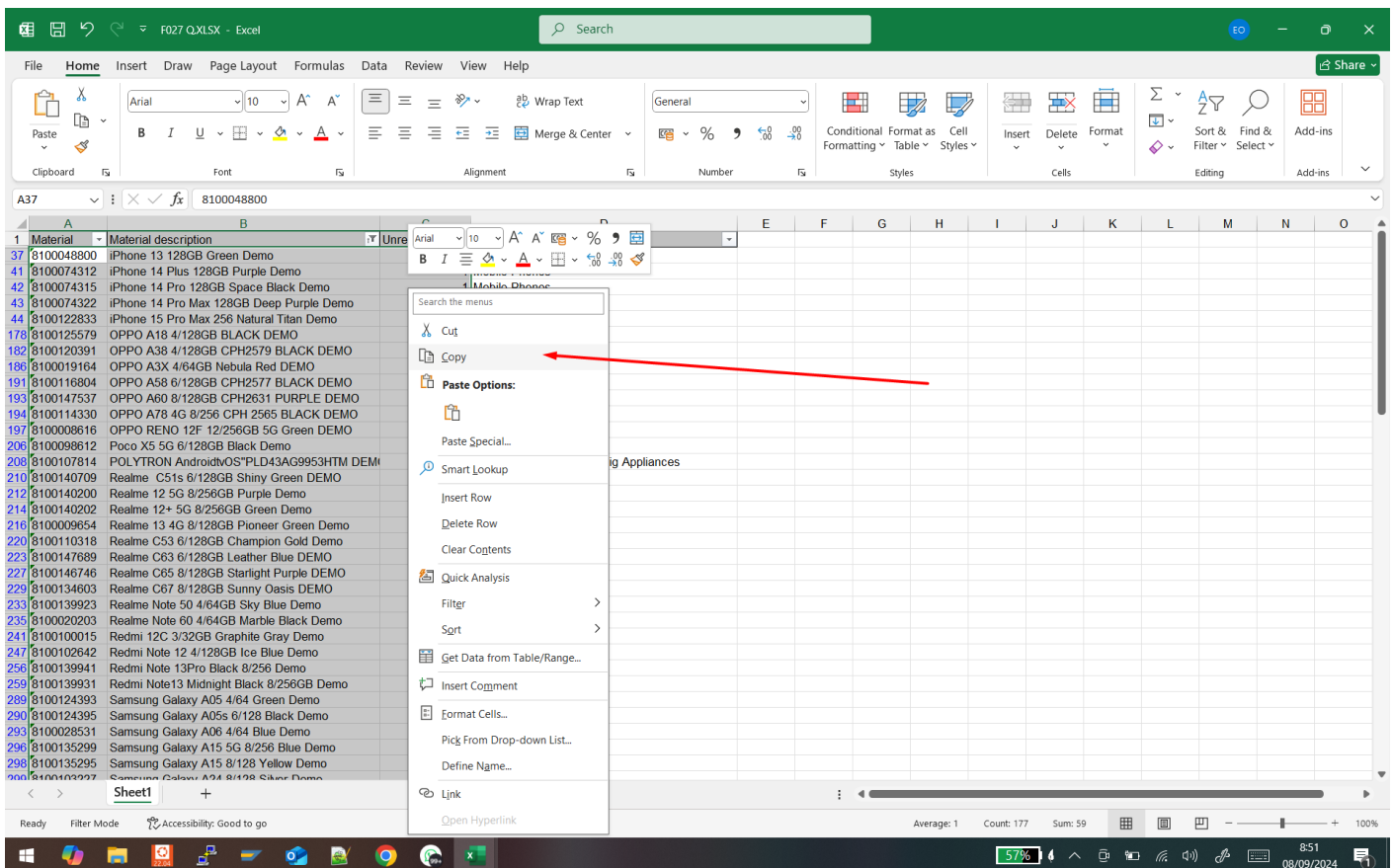
14. Silahkan hapus data stock lama pada Template SO Harian dengan block item yang ingin dihapus, klik kanan dan clear content.

The screenshot shows an Excel spreadsheet with a table of stock data. A right-click context menu is open over the table, and the 'Clear Contents' option is highlighted with a red arrow. The table has columns for 'MATERIAL', 'MATERIAL DESC', 'IN', 'OUT', and 'MALAM TERDISPLAY / NON DISPLAY'.

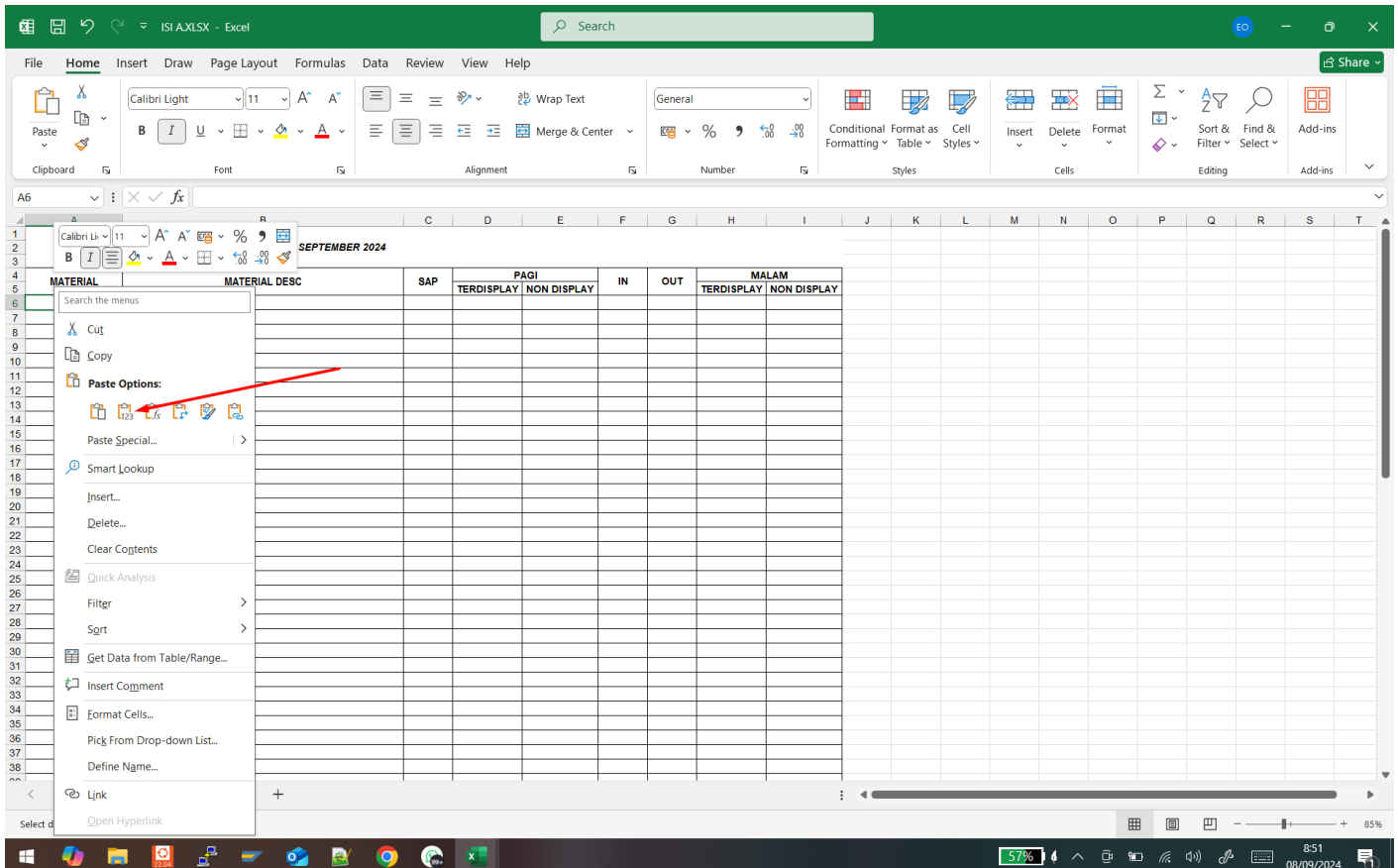
15. Jika Kolom pada template SO Harian kurang, silahkan ditambahkan dengan klik kanan pada angka baris dan insert.



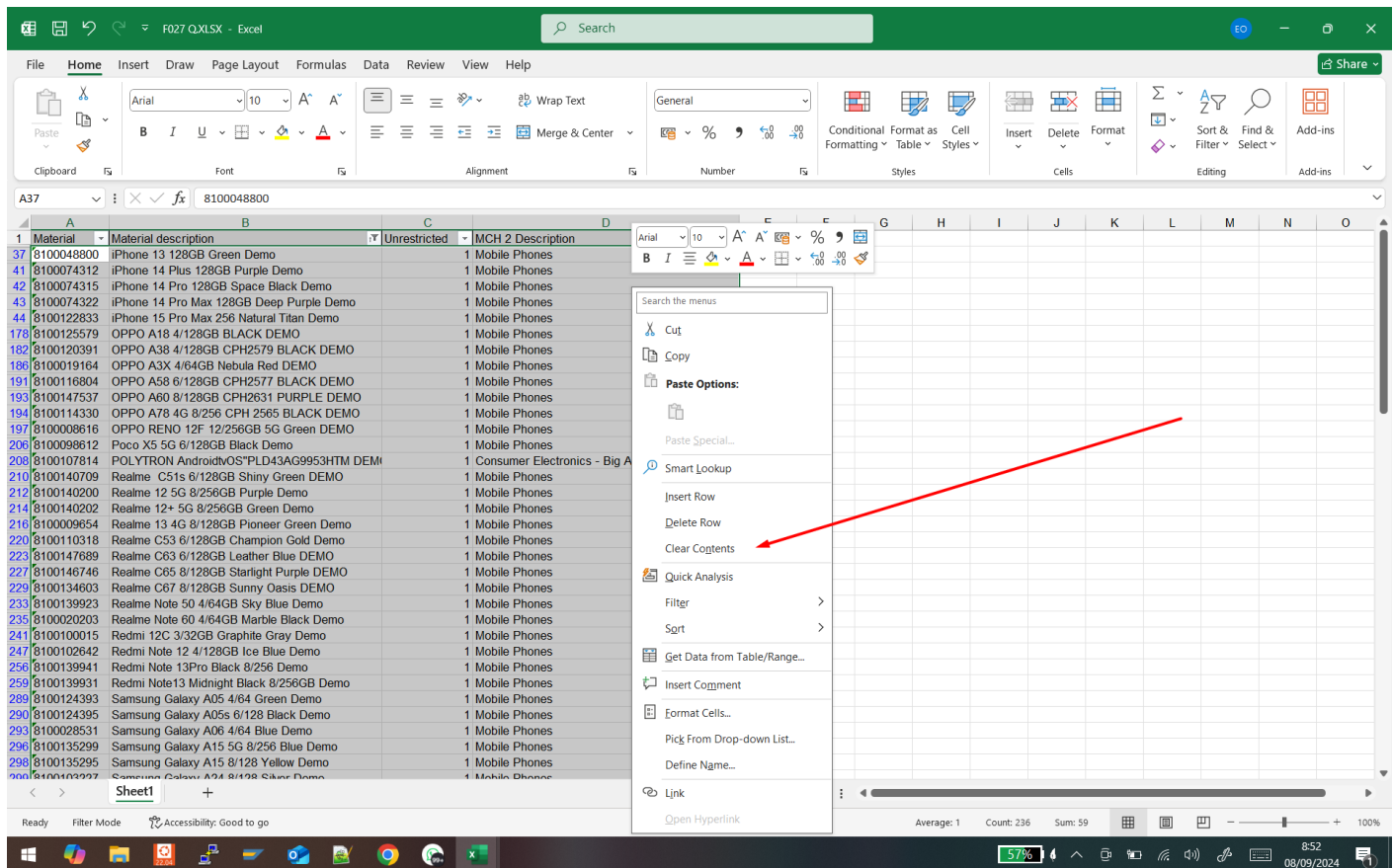
16. Salin item stock yang sudah di filter sebelumnya untuk memindahkan item ke Template SO Harian.



17. Klik kanan pada template SO dan pilih paste option yang iconnya 123 (Paste As Value) agar format template tidak berubah.



18. Setelah selesai silahkan hapus item demo di file yang ditarik sebelumnya agar tidak bercampur dengan item stock.



19. Selanjutnya filter dengan text LDU untuk melihat sisa demo yang belum ke filter. dikarenakan demo sendiri punya kata kunci yaitu **DEMO** dan **LDU**.

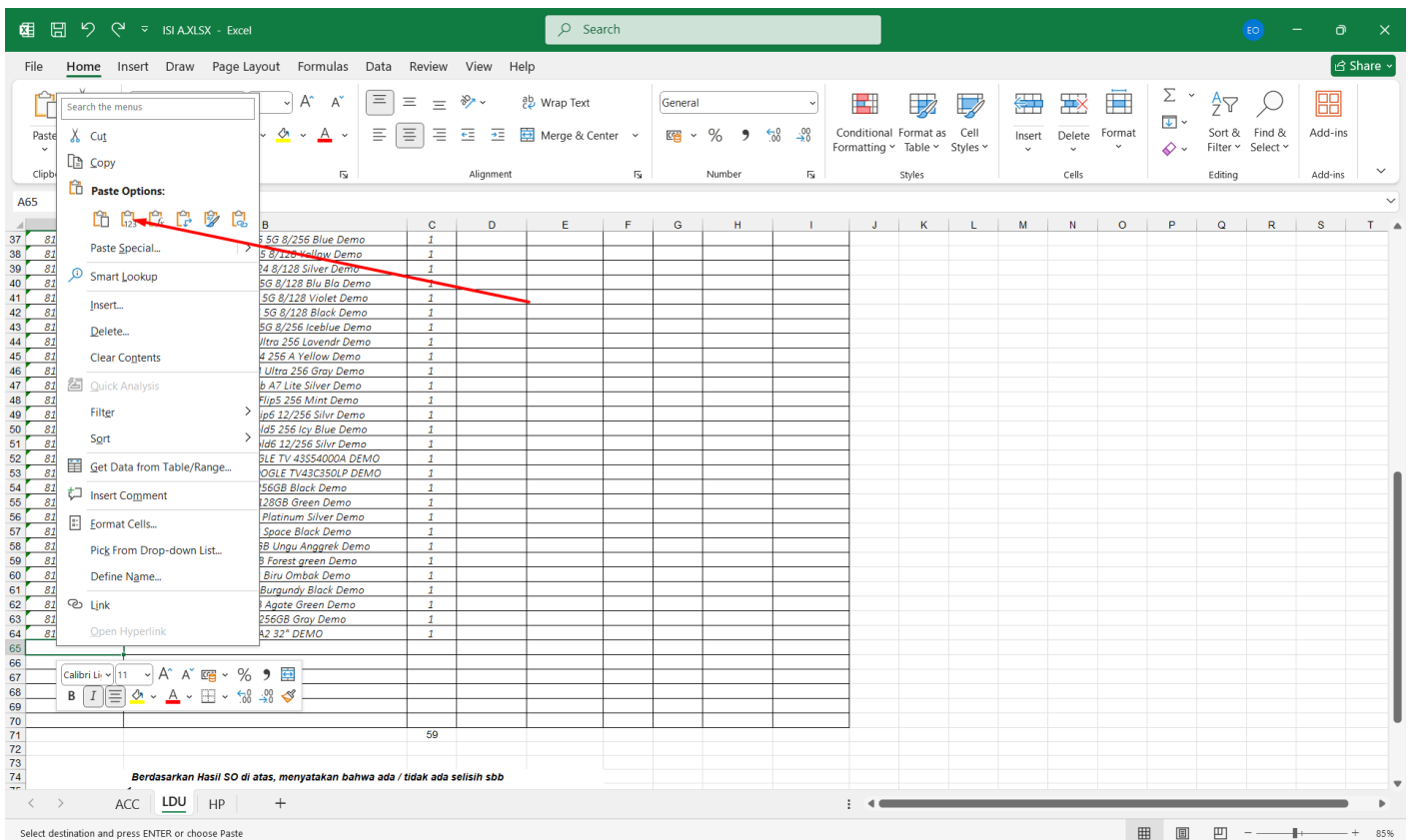
The screenshot shows the Excel interface with the 'Filter' dropdown menu open for the 'Material description' column. The menu displays a list of search results for 'LDU'. A red arrow points to the 'LDU' text in the search box.

Material	Material description	Unrestricted	MCH 2 Description
37	Sort A to Z		
41	Sort Z to A		
42	Sort by Color		
43	Sheet View		
44	Clear Filter from "Material description"		
178	Filter by Color		
182	Text Filters		
186	LDU		
191	(Select All Search Results)		
193	Add current selection to filter		
194	IT1 Active Watch Curve WR01 Black -		
197	SAM Galaxy Buds3 - White LDU		
206	SAM Galaxy Watch 6 44mm - SILVER		
208	SAM Galaxy Watch 6 CLASSIC 47mm--		
210	SAM Galaxy Watch7 40mm - Beige LL		
212	SAM GalaxyBudsFEWhite-LDU		
214			
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220			
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233			
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256			
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293			
296			
298			
300			

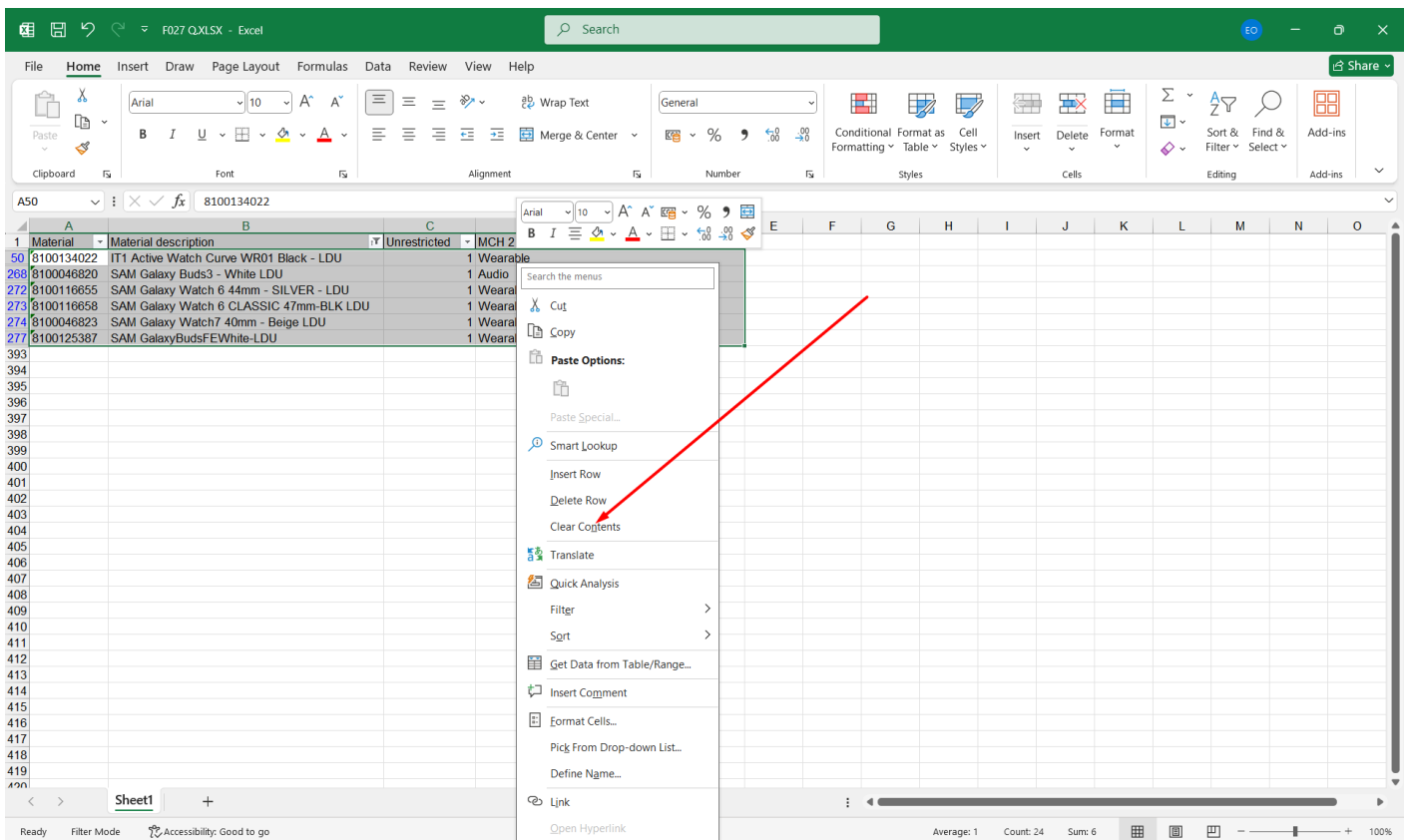
20. Salin kembali ke Template SO.

The screenshot shows the Excel interface with a context menu open for a selected range of cells. The menu displays options like Cut, Copy, Paste Options, and Filter. A red arrow points to the 'Copy' option.

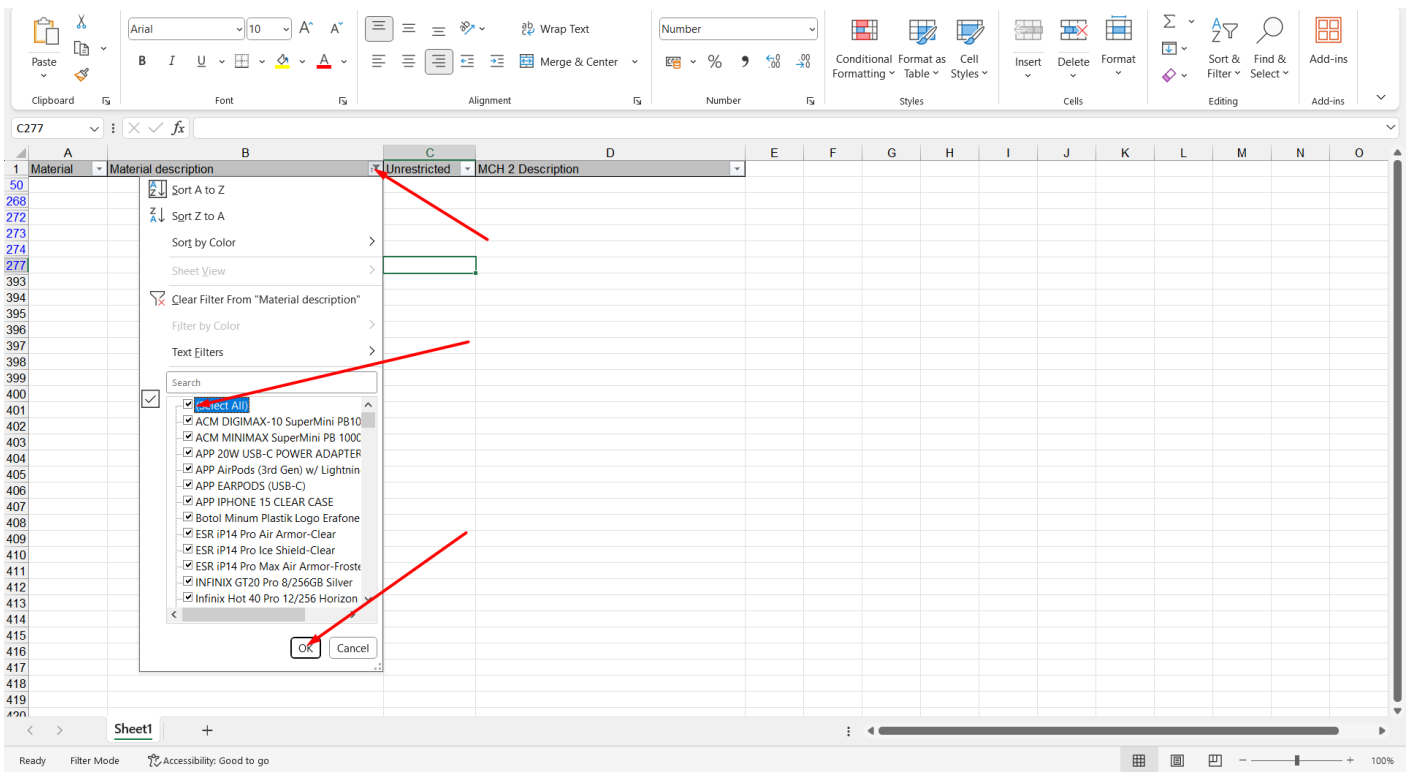
Material	Material description	Unrestricted	MCH 2 Description
50	8100134022 IT1 Active Watch Curve WR01 Black - LDU		
268	8100046820 SAM Galaxy Buds3 - White LDU		
272	8100116855 SAM Galaxy Watch 6 44mm - SILVER - LDU		
273	8100116858 SAM Galaxy Watch 6 CLASSIC 47mm-BLK LDU		
274	8100046823 SAM Galaxy Watch7 40mm - Beige LDU		
277	8100125387 SAM GalaxyBudsFEWhite-LDU		
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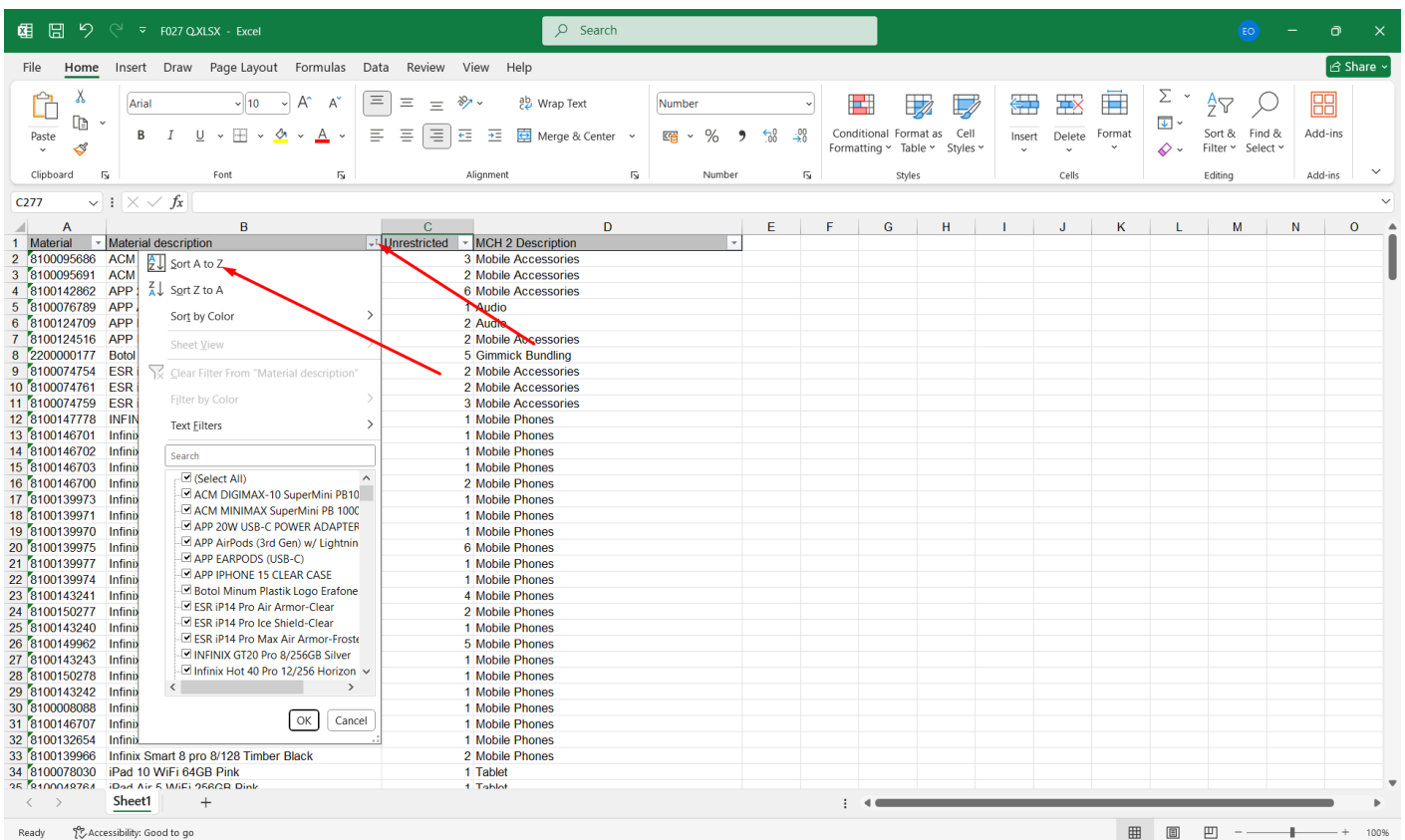
21. Dan Clear Content dari LDU yang kita filter tadi.



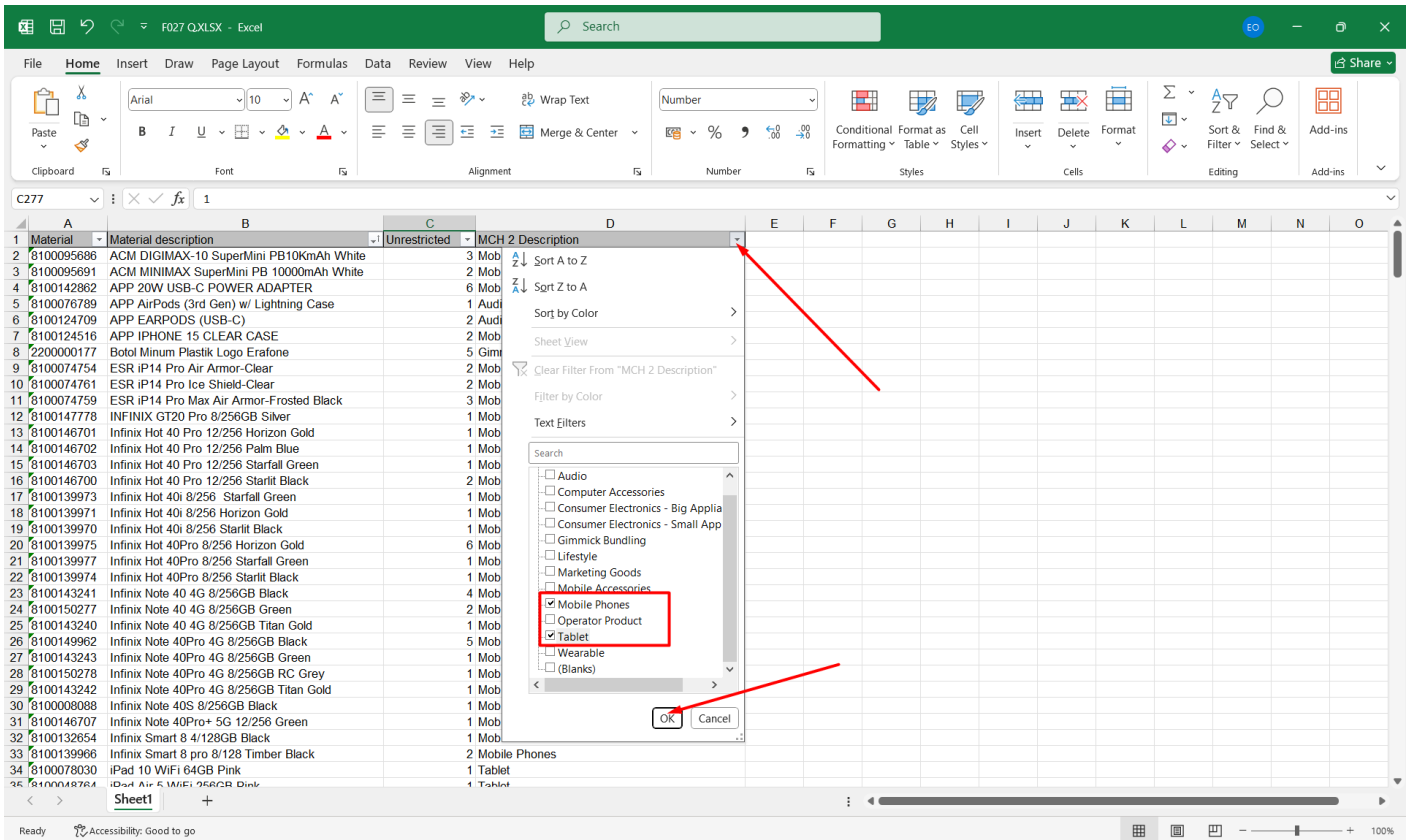
22. Setelah itu kembalikan filter nya dengan menampilkan semua item stock.



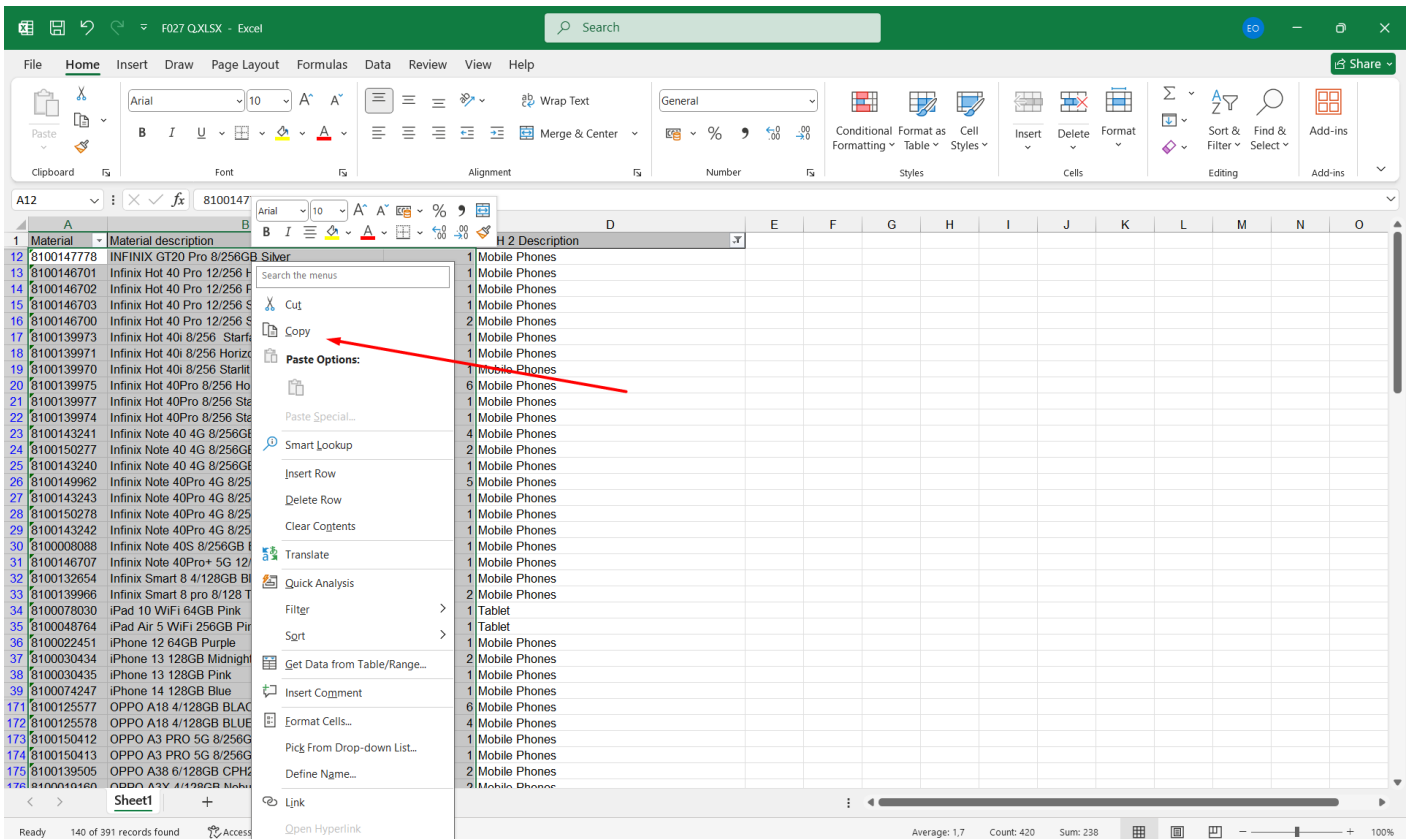
23. Dan Sortir menurut Abjad agar tidak ada space kosong di antara item nya.



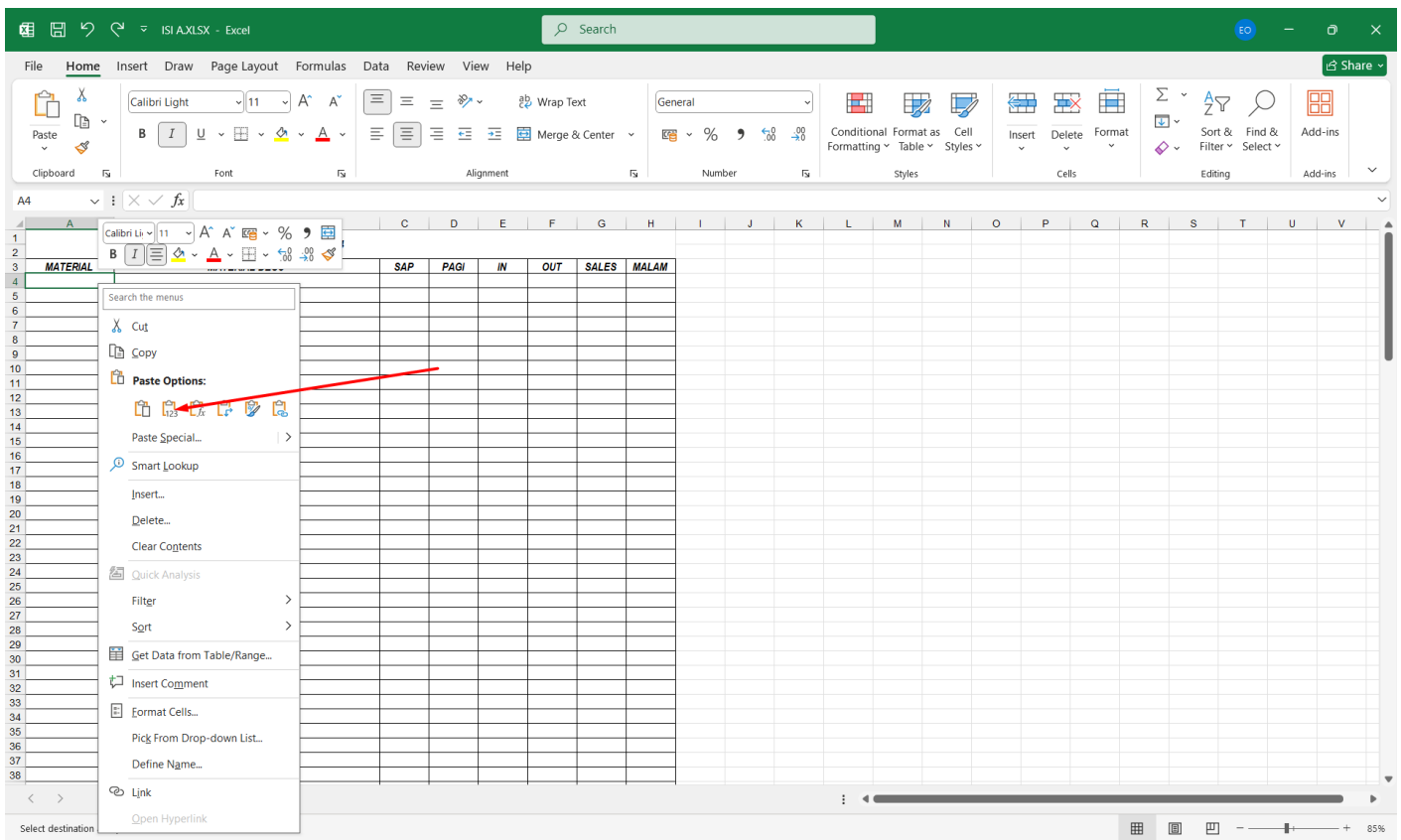
24. Tahap selanjutnya kita akan memfilter item Mobile Phones dan Tablet.



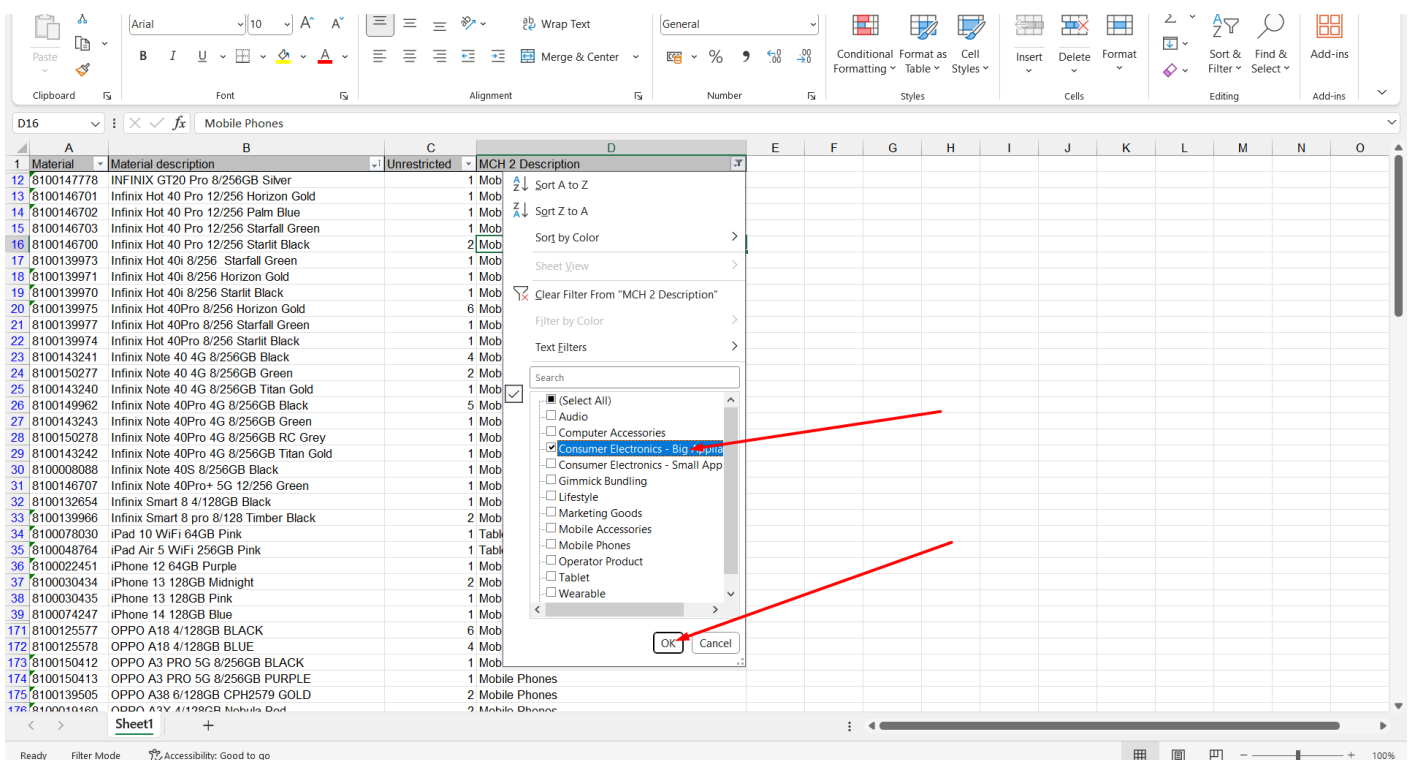
25. Salin stock menuju Template SO



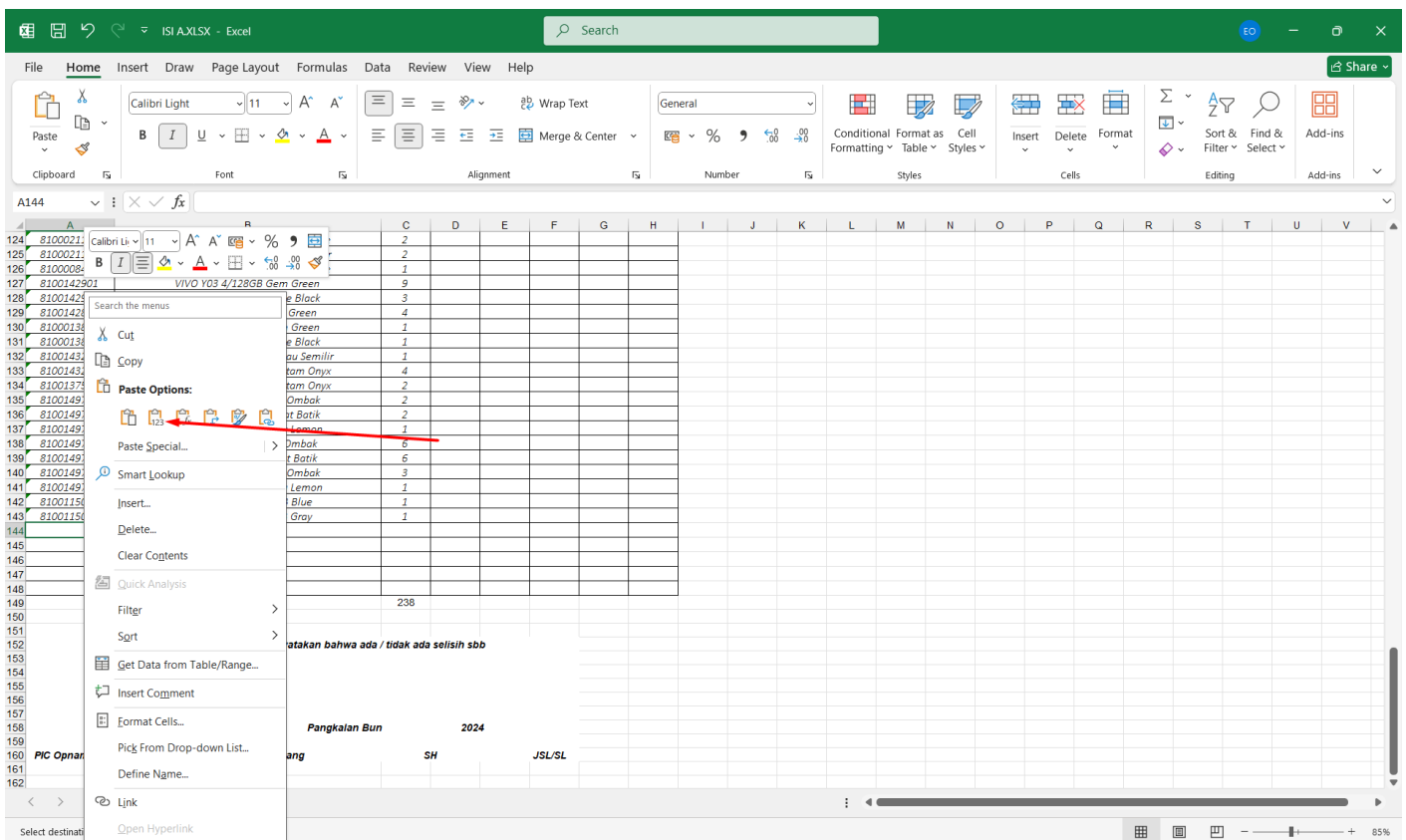
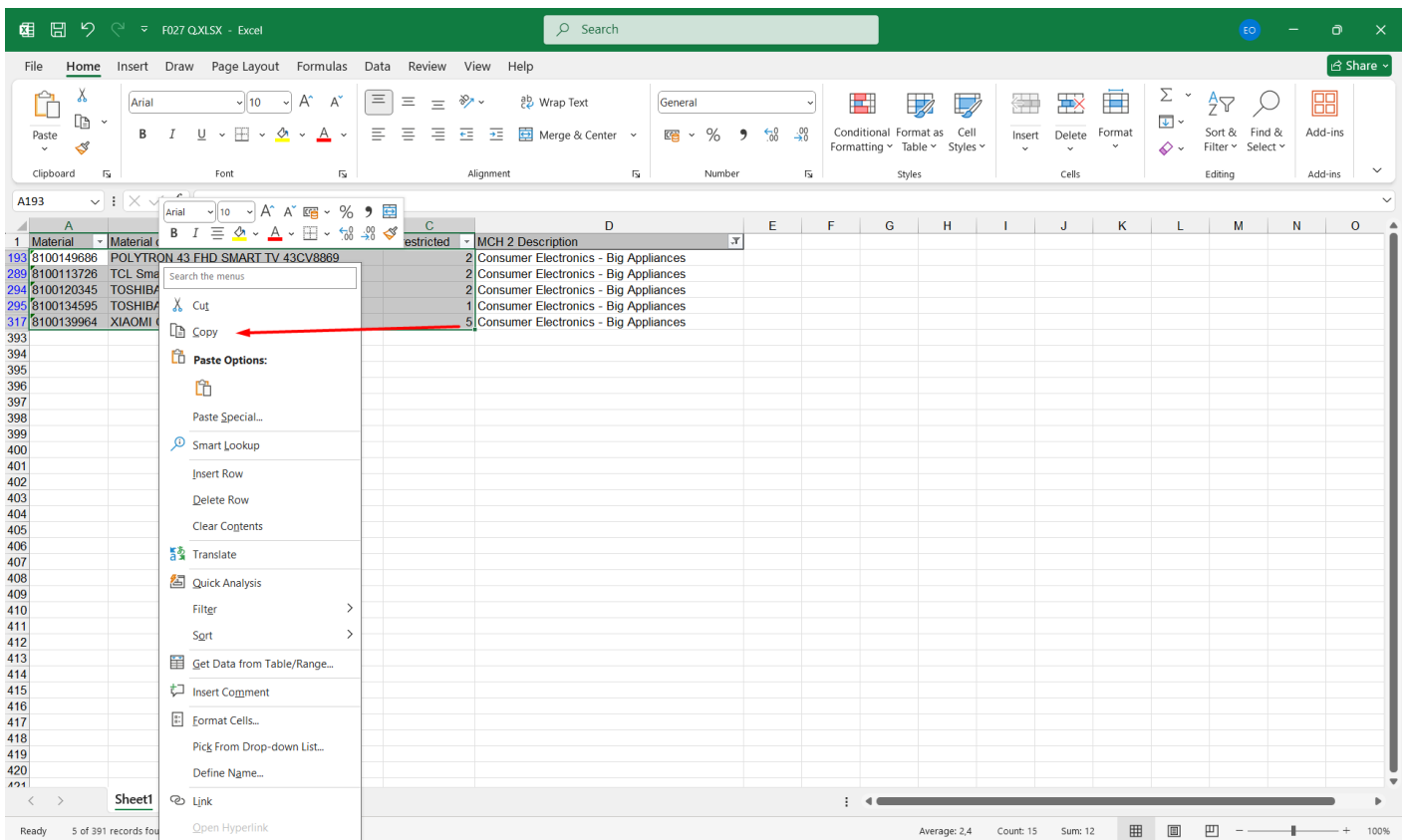
26. Dan Paste As Value agar format tidak berubah.



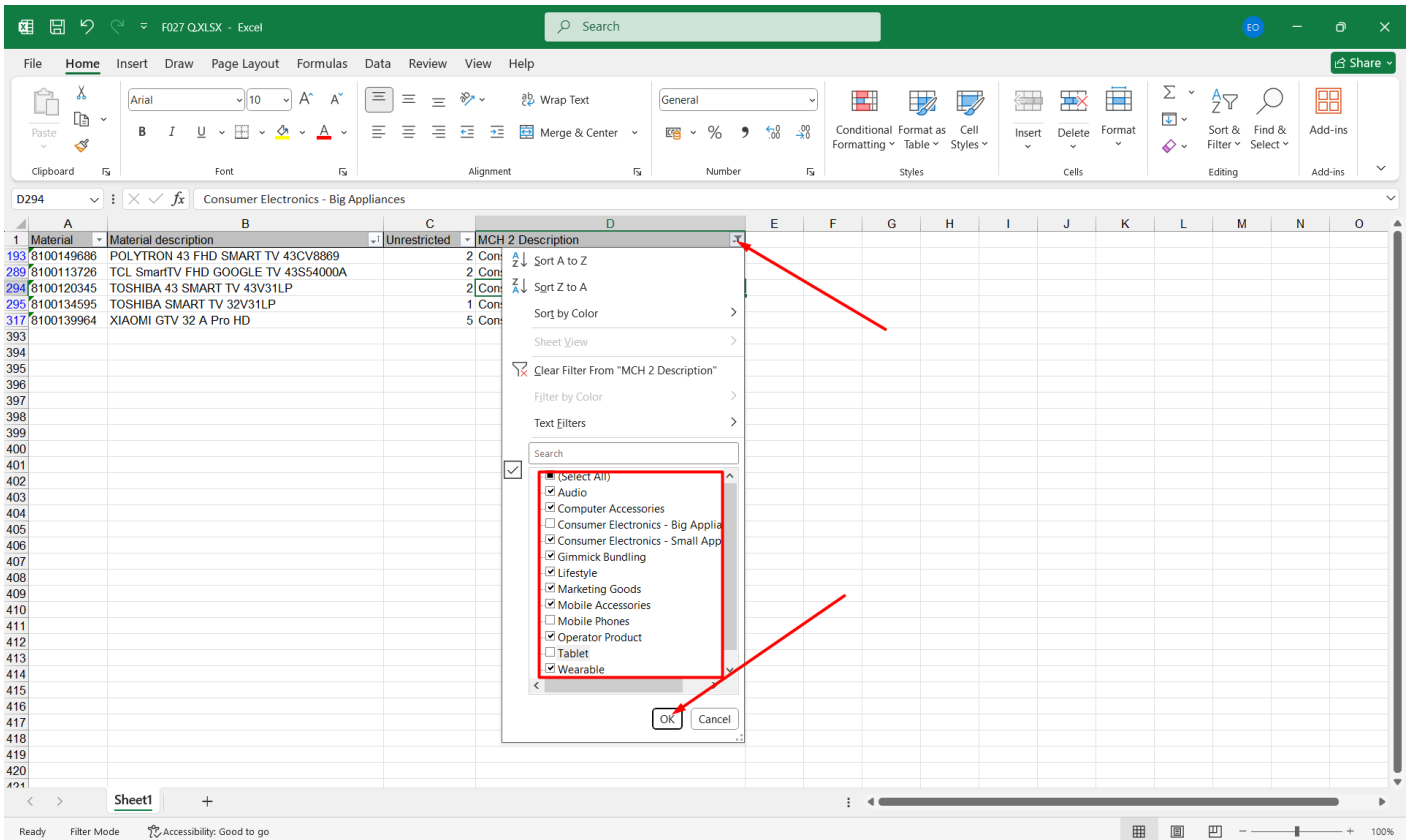
27. Untuk item handphone sendiri boleh tidak dihapus karena bisa difilter sesuai kategori. jadi silahkan lanjut filter Costumer Electronics - Big Appliance untuk menampilkan stock TV.



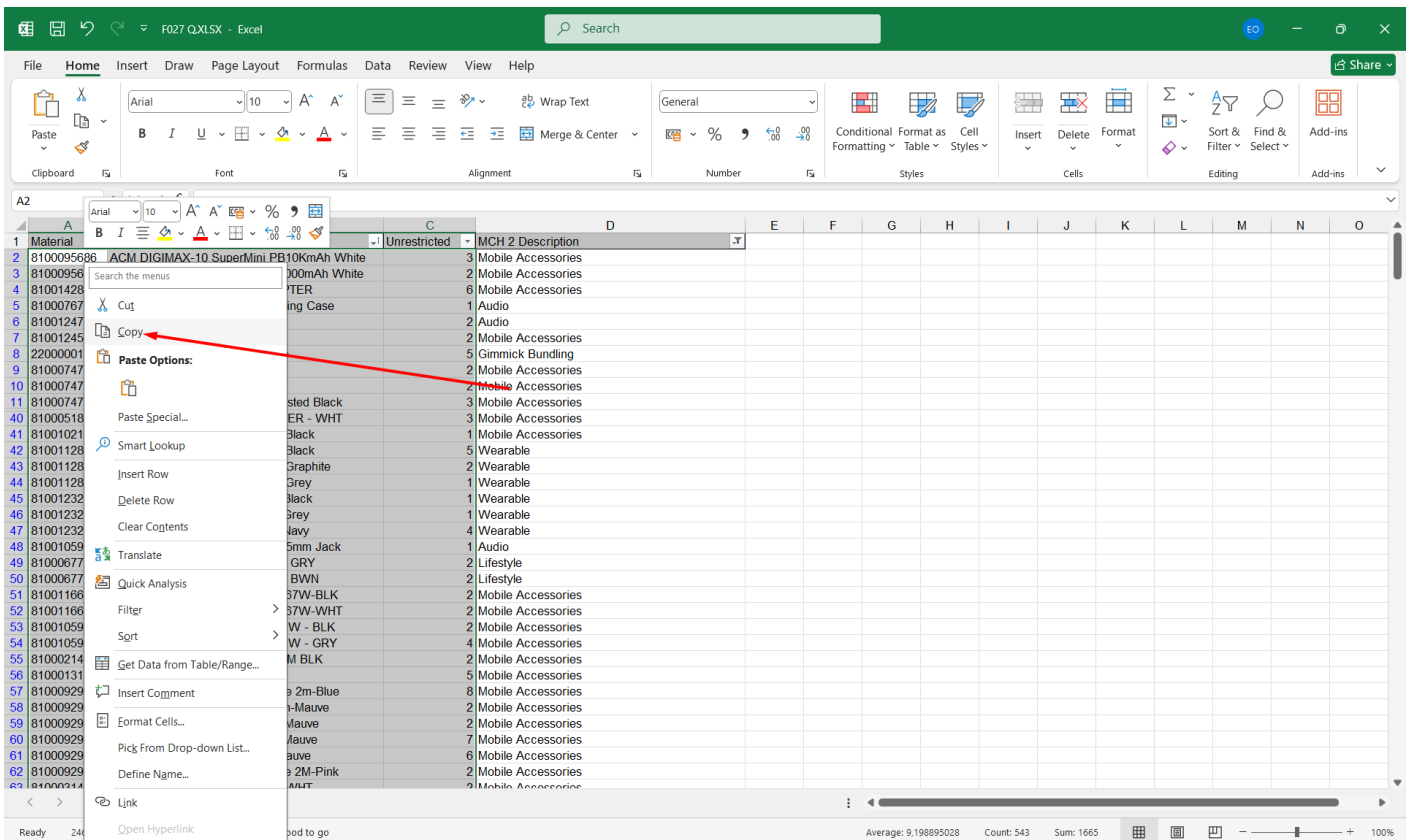
28. Salin kembali ke Template SO.



29. Setelah selesai menyalin handphone, tablet dan TV. Kita akan filter ACC dengan Select all tetapi kecuali sesuai Foto dibawah yang di kotak merah.



30. All Acc akan terfilter dan bisa langsung di salin ke Template SO.



Dan Prosedur Narik Stock pun sudah selesai. silahkan lanjutkan Proses Print Stock Dan Silahkan cek dengan Detail yah stock nya.... :)

[illegible]

Jika ada pertanyaan silahkan hubungi masing2 leader kalian yah.

Revision #9

Created 7 September 2024 14:08:22 by Admin

Updated 11 December 2024 01:30:09 by Admin